



Application Guide · 2027 Session

Welcome! This guide walks you through applying to **Maryland Girls State**. The online application takes about 20–30 minutes, and you can save your progress and finish later from any device.

Start your application at girlsstate.mdlegion.org
Scan the code with your phone camera to go straight there.



Finding a sponsor

Every applicant needs a sponsoring American Legion Post or Unit to attend. You can start your application before you have one. Find Posts and Units near you with the American Legion locator:

mylegion.org/PersonifyEbusiness/Find-a-Post

Most Units are co-located with their Post, so you can reach a Unit through its Post — or contact the Auxiliary Department headquarters at HQ@alamd.org.

Required: two different email addresses

Each applicant needs their own unique email address — siblings and twins cannot share one. You will also enter a parent or guardian email, and it must be **different** from the student's email. The system sends your save-and-resume link and confirmations to these addresses, so use ones you check.

Can't find your save-and-resume email? Start a new application using the same student email address and the system re-sends the resume link to the student's inbox — you will not lose the application already in progress.

Before you start — what to have ready

- [] A student email address and a separate parent/guardian email address
- [] Your mailing address, high school, and GPA
- [] Parent/guardian contact details and an emergency contact
- [] Proof of U.S. citizenship or residency to upload
- [] The School Certification Form (your school counselor completes it — you can download it in the app)
- [] Your Physician's Statement, or a physical exam from a provider — plus an Asthma Action Plan or Physician Medication Authorization if they apply
- [] The Agreement of Financial Responsibility and the Release and Waiver of Liability Agreement, printed and signed by hand — both are downloaded in the app; the waiver is signed by the student and a parent or guardian
- [] Your insurance card (front and back)

You can download any blank form you need from inside the application, and any PDF, JPG, or PNG works for an upload.

APPLICATION PROCESS

You can move freely between sections and finish in any order — with one exception: the first screen is a starting gate (see Step 1). Each section shows whether it is complete, and you can return any time before you submit.

1. Basic Information — start here

Confirm the program and check the attestation, then enter the student email and a different parent/guardian email, your name and mailing address, and your family contacts. This first screen is a gate: once you have agreed to the attestation and entered all required information, you can move on and navigate freely. The list of forms you may need to download is here too.

APPLICATION PROCESS — CONTINUED

2. Eligibility

Confirm U.S. citizenship or residency and upload your proof, check the eligibility criteria boxes, enter your high school, and upload the School Certification Form your counselor completes.

3. Health History & Physical

Your primary care physician, a health-conditions checklist, medications, allergies, immunizations, and your emergency contact. Upload the Physician's Statement, or a physical exam from a provider, within 12 months of the start date, plus an Asthma Action Plan or Medication Authorizations if they apply to you, and any other medical information that should be shared with our medical staff.

Over-the-Counter Medication Authorization — In the Health History step you will answer a short checklist of common over-the-counter items (pain relievers, allergy medicine, and the like) with Yes, No, or Call me first. Please answer every item: a "Call me first" or a blank means our medical staff must reach a parent by phone before giving that item during the session.

Sunscreen & Insect Repellent Authorization — Kept separate from the OTC list: **Equate Sport Broad Spectrum Sunscreen, SPF 50** and **Repel Sportsmen Max Formula Insect and Mosquito Repellent, Bug Spray with 40% DEET**. For each product, you can separately authorize staff to give/apply it and to assist your child in applying it, each with a Yes, No, or Call Me First choice. These aren't logged as medications — only your authorization is kept on file.

4. Health Insurance

Your insurance carrier and policy, with a photo or scan of the insurance card (front and back).

5. Certifications & Signatures

Acknowledge the Code of Conduct, the media release, and the medical-treatment authorization, and sign electronically. The financial-responsibility agreement and the liability waiver are different: download each, sign it by hand (the waiver is signed by both the student and a parent or guardian), and upload the signed pages. At this step the applicant and a parent or guardian each confirm that the electronic signatures they provided are their own.

6. Review & Submit

Check your summary and uploaded files, then submit. You'll receive a confirmation email. You can submit before you have a sponsor.

After you submit — add your sponsor

You can submit before you have a sponsor. Once a Post or Unit agrees to sponsor you, return through your saved link, add their name and number, and your application is finalized.

A note for parents and guardians

A parent or guardian will receive an email when an application is started using their address, and again after it is submitted, so they are always aware. If you receive one and did not authorize the application, the email explains how to reach us.

Withdrawing your application

If plans change, open the link in your saved-application email and choose Withdraw; a parent or guardian or the student may do this, and a reason is required. The program does not refund a Post or Unit's sponsorship. You can reinstate the application through the same link until June 19, 2027.

Key dates · 2027 session

Application deadline	May 1, 2027
Confirm your sponsor by	June 1, 2027
Changes accepted through	June 19, 2027
Session	June 20–25, 2027 · Salisbury University
Questions	girlsstate@mdlegion.org