



MEMORANDUM

To : Department Officers

District Commanders

Post Commanders/Adjutants
Past Department Commanders

From: Russell W. Myers, Jr., Department Adjutant

RE : Department Convention Shirts

Date: February 4, 2024

The Department Convention Shirt for this year will feature The American Legion brandmark and a Be the One brandmark on the right sleeve. (*Note the photo below is not custom-embroidered but represents the design.*)

The Shirt is Purple Polo Shirt (with Pocket for Men and No Pocket for the Ladies cut); USA Made, 96% polyester, 4% spandex. Available in sizes Small – 4X (Men) and Small – 3X (Ladies cut); Please contact Martin Embroidery for other options.

ALL ORDER FORMS SHOULD BE SENT TO, AND ALL CHECKS PAYABLE TO, "MARTIN EMBROIDERY."

MARTIN EMBROIDERY

PO BOX 10248 BALTIMORE, MD 21234-1836 410-665-8885

EMAIL: martinembroidery@verizon.net



Cutoff for ordering shirts is <u>May 1, 2024</u>. The shirts will be available for pick up at the Convention on Tuesday, July 16, 2024. Orders received after the deadline will not be guaranteed for delivery at Department Convention.

***If you are not attending the convention but would like to order a shirt, please add \$11.00 PER SHIRT to your total for postage. Shirts will be mailed after Department Convention.

2024 DEPARTMENT CONVENTION <u>POLO SHIRT</u> ORDER FORM MARTIN EMBROIDERY

P. O. BOX 10248

BALTIMORE, MARYLAND 21234-1836

PHONE 410-665-8885 ● EMAIL <u>martinembroidery@verizon.net</u>

NAME					
ADDRESSSTREET			CITY	STATE	ZIP
PHONE			POST		
SIZE	MEN	PRICE	LADIES (NO POCKET)	PRICE	TOTAL COST
SMALL		56.00		56.00	
MEDIUM		56.00		56.00	
LARGE		56.00		56.00	
X-LARGE		56.00		56.00	
2XL		59.00		59.00	
3XL		63.00		63.00	
4XL		68.00		N/A	
CUSTOM		15.00 PER SHIRT		15.00 PER SHIRT	
POSTAGE***		11.00 PER SHIRT		11.00 PER SHIRT	
CREDIT CARD SURCHARGE		5.00 PER SHIRT		5.00 PER SHIRT	
TOTAL					
POST NAME AND N	NUMBER	CUSTOM EMBE	ROIDERY INCLUDES		
FIRST NAME ONLY					
		PAYME	NT METHOD		
○ MASTERCARD		VISA CHECK#		○ CASH	
Account #		Expiration Date		Security Code:	
Customer Signatur	e:				

*** If not attending the convention, but would like to order a shirt, please add \$11.00 per shirt for postage. Shirts will be mailed after we return from Department Convention.