MEMORANDUM

TO: Prospective National Convention Delegates
    Department Officers
    Past Department Commanders
    Post Commanders
    District Commanders
    County/Area Commanders

FROM: Russell W. Myers, Jr., Department Adjutant

RE: 102nd National Convention

DATE: February 13, 2020

The following information has been received from National confirming our housing in Louisville, KY for the 102nd National Convention, Wednesday August 26, 2020 through Thursday, September 3, 2020.

We will be housed at the Indianapolis Marriott Downtown and we ask that you mail your room requests along with one night’s deposit no later than Wednesday, July 8, 2020.

HOUSING: ALL ROOMS MUST BE BOOKED THROUGH DEPARTMENT OF MARYLAND.
Louisville Marriott Downtown
280 West Jefferson Street
Louisville, KY 40202
(502) 671-4266

ROOMS

King (1 bed – 1-2 persons) @ $133.00 + $21.38 Tax * $154.38
ADA King (1 bed – 1-2 persons) @ $133.00 + $21.38 Tax * $154.38
Double (2 beds) @ $133.00 + $21.38 Tax * $154.38
ADA Double (2 beds) @ $133.00 + $21.38 Tax * $154.38

Additional Occupant in Room per Day: Flat Rate (1-4 persons)
Rollaway Rate per Day: No Charge (limited supply & subject to room restrictions)
Parking Rate per Day: Self-Park $17.00/Valet $32.00

*Tax Rate: 16.07% per room/night (subject to change) Included in each Room Rate

***ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS***
THE AMERICAN LEGION,
DEPARTMENT OF MARYLAND, INC.
101 N. GAY STREET, ROOM E
BALTIMORE, MARYLAND 21202

102nd NATIONAL CONVENTION REGISTRATION FORM

NAME____________________________ PHONE#________________________

POST/SQU/AUX. NO.__________ MEMBERSHIP#________________________

ADDRESS________________________________________________________________________

CITY________________________ STATE______ ZIP______________________

(GIVE NAME AND ADDRESS OF PERSON SHARING THE ROOM, IF APPLICABLE)

NAME____________________________ PHONE#________________________

POST/SQU/AUX. NO.__________ MEMBERSHIP#________________________

ADDRESS________________________________________________________________________

CITY________________________ STATE______ ZIP______________________

CHECK DESIRED ROOM TYPE: ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS

DOUBLE ○ ADA DOUBLE ○ KING ○ ADA KING ○

(IN ORDER TO BOOK A ROOM, ARRIVAL AND DEPARTURE DATES MUST BE SUBMITTED WITH DEPOSIT)

DATE OF ARRIVAL ________________________ (DAY) (DATE) (TIME)

DATE OF DEPARTURE ________________________ (DAY) (DATE) (TIME)

DEPOSIT ONE NIGHT'S DEPOSIT $154.38

PLEASE MAKE CHECK PAYABLE TO: THE AMERICAN LEGION, DEPT. OF MD in the amount of $154.38, which includes the tax, earmarked Room Deposit National Convention. Reservation Deadline: Wednesday, July 8, 2020.

YOUR CHECK# _______________ TOTAL AMOUNT OF YOUR CHECK $____________

______________________________
SIGNATURE
MEMORANDUM

TO : Prospective National Convention Delegates
     Department Officers
     Past Department Commanders
     Post Commanders
     District Commanders
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FROM : Russell W. Myers, Jr., Department Adjutant

RE : 102nd NATIONAL CONVENTION
     NATIONAL COMMANDER’S BANQUET

DATE : February 13, 2020

For planning purposes, it is requested that you provide us with the number of National Commander’s Banquet tickets you will require. The banquet will be held on Tuesday, September 1, 2020. The cost of tickets is $51.00 each. Please make check payable to: The American Legion, Dept. of MD, Inc., earmarked for National Commander’s Banquet and forward to Department Headquarters, 101 N. Gay Street, Room E, Baltimore, MD 21202, by Friday, May 8, 2020. These tickets are limited and are “first come, first serve” so mail the request as soon as possible.

For additional information, please contact Linda Bishop at execsec@mdlegation.org.

NAME ____________________________________________________________

POST NO. __________________ PHONE# ______________________________

ADDRESS _______________________________________________________________________

CITY __________________ STATE _________ ZIP __________

NUMBER OF TICKETS __________

AMOUNT ENCLOSED __________

CHECK NUMBER __________