



THE AMERICAN LEGION
Department of Maryland, Inc.

The War Memorial, Baltimore, Maryland 21202
(410) 752-3104

MEMORANDUM

To : Prospective National Convention Delegates
: Department Officers
: Past Department Commanders
: Post Commanders
: District Commanders
: County/Area Commanders

From : Russell W. Myers, Jr., Department Adjutant *RM*

RE : 99th National Convention

Date : February 1, 2017

The following information has been received from National confirming our housing in Reno, NV for the 99th National Convention August 17, 2017 through August 24, 2017.

We will be housed at the Grand Sierra Resort and Casino and we ask that you mail your room requests along with the one night's deposit no later than **Thursday, July 6, 2017**. All rooms must be booked through Department of Maryland.

HOUSING

Grand Sierra Resort and Casino
2500 East Second Street
Reno, NV 89595

ROOMS

Summit King (1)	\$131.95 (including 13% tax + \$2.00 Tourism Tax) 1 bed 1or 2 occupants
Summit Queen (2)	\$131.95 (including 13% tax + \$2.00 Tourism Tax) 2 beds – up to 4 occupants
ADA Summit King (1)	\$131.95 (including 13% tax + \$2.00 Tourism Tax) 1 bed – 1 or 2 occupants
Rollaway Beds	Complimentary
Additional Occupant in Room	\$10.00 per night per person
Parking rate per day	Complimentary Self and Valet
Tax rate per day	13% + \$2.00 Tourism Tax (this rate has been included in the room rate of \$115.00 +\$14.95 + \$2.00= \$131.95)

*****ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS*****

99TH NATIONAL CONVENTION ROOM REGISTRATION

NAME _____ PHONE _____

POST/SQU/AUX NO. _____ MEMBERSHIP# _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

(GIVE NAME AND ADDRESS OF PERSON SHARING THE ROOM)

NAME _____ PHONE _____

ADDRESS _____

POST/SQU/AUX NO. _____ MEMBERSHIP# _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CHECK DESIRED ROOM TYPE: ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS

SUMMIT QUEEN _____ SUMMIT KING _____

DATE OF ARRIVAL _____
(DAY) (DATE) (TIME)

DATE OF DEPARTURE _____
(DAY) (DATE) (TIME)

ONE NIGHT'S DEPOSIT REQUIRED: \$131.95

**PLEASE MAKE CHECK PAYABLE TO THE AMERICAN LEGION, DEPT. OF MD
In the amount of \$131.95 this includes the taxes (earmark Room Deposit National
Convention). Reservation Deadline Thursday, July 6, 2017 .**

YOUR CHECK# _____ TOTAL CHECK AMOUNT \$ _____

SIGNATURE



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From : Russell W. Myers, Jr., Department Adjutant

RE : 99th National Convention
National Commander's Banquet

Date : February 1, 2017

For planning purposes it is requested that you provide us with the number of National Commander's Banquet tickets you will require. The banquet will be held on Tuesday, August 22, 2017. Cost of tickets are **\$47.00 each**, please make check payable to The American Legion, Dept. of MD, Inc. and earmark for **National Commander's Banquet** and forward to Department Headquarters, 101 N. Gay Street, Room E, Baltimore, MD 21202 by **May 5, 2017. These tickets are limited and are first come, first serve so mail the request as soon as possible.**

Should you require additional information please contact Linda Dorchack.

NAME _____

POST NO. _____ PHONE# _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

NUMBER OF TICKETS _____

AMOUNT ENCLOSED _____

CHECK NUMBER _____